



## New Trainer Accreditation Process

**For all first time applicants wishing to apply for an Ontario Racing Commission Trainer or Assistant Trainer license to participate in Quarter Horse racing in Ontario must first obtain accreditation by the QROOI, as required by the Rules of Quarter Horse Racing.**

- 1) MUST attend Trainer Seminar - \$50 + HST fee

To obtain an ORC Quarter Horse License, regardless of experience, applicants **MUST** attend a QROOI Trainer's Seminar. This seminar will be held once a year during the month of May. There will be limit of 12 participants and the cost of the seminar is \$50 + HST, which must be paid upon registration prior to the seminar. If there are more than 12 applicants requesting the seminar, additional seminars will be scheduled as close to the original date as possible. (If seminar participants want to proceed and take the trainer test, this \$50 + HST charge will be applied toward the cost of the trainer test. The final trainer test fee is \$100 + HST.)

- 2) Complete Written Assistant Trainer Test with 80%

After attending the seminar, the next step in the procedure is to write the Assistant Trainer Test offered at no charge to the applicant.

There will be two test dates scheduled after all the seminars are completed. These dates will be supplied to the participants during the seminars.

A score of 80% is required to pass this test. If the 80% is not achieved, the applicant can rewrite once in the current year, but not earlier than 30 days after the first test was taken.

One retest date will be supplied which is 30 days after the last original test date.

There will be a charge of \$25 + HST for the retest.

- 3) Apprenticeship – 3 months

After successfully completing the Assistant Trainer Test, the applicant must complete a three month apprenticeship with a licensed trainer to gain practical experience at the track. If the applicant does not know a trainer willing to accept them as an apprentice, the QROOI will provide assistance in locating a trainer. (The apprenticeship period must include active participation in nine race dates during this three month period).

April 29, 2011

4) Criteria to proceed to the Trainer Test

- a) At the end of the three months of practical experience, the licensed trainer must supply a letter of recommendation stating the apprentice is competent and ready to write the Final Trainer Test.
- b) Under the supervision of an ORC Steward, the applicant must successfully saddle a horse entered on a race day at Ajax Downs

5) Complete Final Trainer Test with a passing grade of 90%

The trainer test has a fee of \$100 + HST (with \$50+HST deducted for attending the seminar). Passing grade for this written test is 90%. If the 90% is not achieved, the applicant can rewrite the test once in any calendar year, but no sooner than 45 days after the initial test. There will be a charge of \$50 + HST per retest.

6) Recognition as Accredited Trainer

Once the written test is successfully completed, the applicant is considered to be accredited by the QROOI. Recognition of accreditation will take the form of a letter from the QROOI Test Administrator indicating the applicant's name and test score, and a copy of such will be forwarded to the ORC for licensing considerations.

7) Proceed to ORC to obtain trainer's license.

Trainers who have successfully obtained their accreditation should make application for the Ontario Racing Commission for a Quarter Horse trainer license.



## Experienced Trainers Accreditation Process

**For individuals who have active Thoroughbred licenses at other tracks. (Individuals holding a Standard bred license are required to follow procedure for new trainers.)**

1. Not required to attend the Trainer Seminar or to serve the three month apprenticeship.
2. Complete Final Trainer Test with a passing grade of 90%

The trainer test has fee of \$100 + HST. Passing grade for this written test is 90%. . If the 90% is not achieved, the applicant can rewrite the test once in any calendar year, but no sooner than 45 days after the initial test. There will be a charge of \$50+ HST per retest.

3. Trainer Accreditation

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4. Proceed to ORC to obtain trainer's license.

Trainers who have successfully obtained their accreditation should make application for the Ontario Racing Commission for a Quarter Horse trainer license.